



GOVERNING COUNCIL

Regular Meeting of the Southwest Preparatory Learning Center Governing Council on
Thursday, July 23, 2020

BOARD MEMBERS PRESENT

Aaron Redd, Alissa Mavridis, Marvin Larsen, DeEtte Peterson, and James Burton

BOARD MEMBERS ABSENT

None

ALSO IN ATTENDANCE

Jonas Cossey, Maria Foster, Lisa Mora, JaLynn Knight

PUBLIC

Justine Vigil

Note – Due to COVID-19 and social distancing regulations, this meeting was held using Zoom Video Conferencing.

Note - Governing Board members visually raised their hand when saying, “All in Favor” when voting, and during roll calls.

These minutes were approved on August 20, 2020

By a vote of X yes ___ no ___ absent ___ abstained

Aaron Redd President

Tonya McCullough Secretary

I. Call to Order

By Aaron Redd

Thursday, July 23, 2020, at 5:03 PM

Regular Meeting of the Governing Council for Southwest Preparatory Learning Centers

Meeting held via Zoom and hosted by Jonas Cossey

A. Roll Call

Tonya called Aaron Redd, Alissa Mavridis, Marvin Larsen, DeEtte Peterson, and James Burton

B. Pledge of Allegiance

Led by Aaron Redd

C. Adoption of the Agenda*

Motion by Aaron Redd that we ADOPT the Agenda for this meeting with the exception that “IV. B. Review the Governing Board Self-Assessment Rules*” will not need a vote from the Board.

Seconded by DeEtte Peterson

Carried All in Favor

D. Review / Approval of Minutes from June 18, 2020, Regular Meeting*

There were no comments from the Board.

Motion by Aaron Redd to APPROVE the June Minutes.

Seconded by Marvin Larsen

Carried All in Favor

II. Financial Update

A. Finance Committee Report (Committee met July 23, 2020, at 4:30 pm)

Justine went through the Financial Reports for the Board. The reports reflect the entire fiscal year. Every function is positive or zero.

No additional questions or comments from the Finance Committee.

B. Approval of BARs -I-24189, -D-24154, and T-31600*

Justine went over all the BARs with the Board, which were also discussed during the previous Finance Meeting, and answered questions from the Board members.

Motion by Marvin Larsen that we APPROVE BAR I-24189, BAR D-24154, and BAR T-31600.

Seconded by Alissa Mavridis

Carried All in Favor

C. Business Office Report

Maria said the Business Office has been relocated and she is working directly with Heather. New employees have their new-hire packages.

D. FY20 Audit Information

Maria said we are in the middle of our FY20 audit. Maria suggested she may need Board members on the Audit Committee and Aaron volunteered if needed.

Jonas said Maria has been very valuable and we are lucky to have her.

E. Disposal of Inventory*

Maria explained some items are obsolete, which include several Chromebooks, a projector, and a hard drive.

Motion by Aaron Redd that we APPROVE the Disposal of Inventory as described by Maria.

Seconded by Marvin Larsen

Carried All in Favor

III. Public Comment (5 minutes per individual with the right to allow more time from Governing Council President)

No public comment.

IV. Ongoing Governing Body Business Matters

A. OMA Resolution for 2020-2021*

Aaron said there are no substantial changes other than we are renewing it. There were no changes or modifications noted by the Board.

Motion by Aaron Redd that we APPROVE the OMA Resolution for 2020-2021.

Seconded by Marvin Larsen

Carried All in Favor

B. Review the Governing Board Self-Assessment Rules

Aaron went over the Self-Assessment questions and clarified some that received various answers to ensure the Board had a complete understanding of the Governing Body regulations, committees, and routines. Marvin volunteered to draft a policy addressing member absenteeism. A staff retention question was also discussed, in which the Board felt should be under administration and not the Board. Aaron will correct the assessment to reflect the change for next year.

C. Cost Sharing Agreement between SSLC and SPLC*

Maria explained the agreement already signed between the two schools still had the correct percentages per capita. She suggested this should be reviewed in May or June of next year to reflect purchase orders spent over the year. The Board agreed to keep the percentages as is and review in the spring.

Motion by Aaron Redd that we APPROVE the Cost Sharing Agreement between SSLC and SPLC.

Seconded by DeEtte Peterson

Carried All in Favor

D. Charter Coalition Pandemic Policy Approval*

Jonas explained we work with a charter school coalition, and utilize their lawyers so individual charters don't have to pay the entire amount. At the time of this Board meeting, we are not ready to write a new policy due to the current pandemic.

Motion by Aaron Redd that we TABLE the Charter Coalition Pandemic Policy Approval.

Seconded by James Burton

Carried All in Favor

E. Playground Expenditure Approval*

JaLynn explained our playground was taken out and replaced with two barracks. She detailed the process the Playground Committee went through to obtain quotes on an appropriately sized playground for our students. She went over what equipment would be installed on the northeast side of the grass field, including a basketball/volleyball court, swings, playground, and fencing between the school and neighboring residents. DeEtte inquired as to background checks with the contractors, and JaLynn made it a note to find out. Maria said the funding would need to come from Operational Funds, which would not support the quote presented at this time.

Motion by Aaron Redd that we TABLE the Playground Expenditure Approval.

Seconded by Marvin Larsen

Carried All in Favor

F. Update Nusenda Authorized Signature List*

Jonas stated we need to remove Amber and Robert and add Lisa Mora. The additional names on the list would be Maria Foster, Jonas Cossey, Aaron Redd, and Marvin Larsen.

Motion by Aaron Redd that we UPDATE the Nusenda list as Jonas described.

Seconded by Alissa Mavridis

Carried All in Favor

G. Assurances Document and Remote Learning Plan Approval*

Jonas explained the Assurances Document needs approval, which says we will follow PED recommendations throughout the school re-entry process and student learning modalities.

Motion by Aaron Redd that we ADOPT the Assurances Document and Remote Learning Plan.

Seconded by James Burton

Carried All in Favor

H. ELTP School Calendar and Employee Stipends Approval*

Jonas explained the Extended Learning Time Program. PED required schools to add 10 calendar days to make up for last year's learning loss. Due to this, 10 days will be added to the end of this calendar year, which will end our year on June 4th. Jonas also explained we will need to pay our teachers the extra days if this follows through. He proposed giving teachers a stipend but we are not prepared to vote on extra pay currently as things may change over the course of the year.

Motion by Marvin Larsen that we ADOPT the calendar as proposed and for the time being TABLE the Employee Stipends Approval.

Seconded by DeEtte Peterson

Carried All in Favor

V. Head Administrator Report and Summary

A. School Re-Entry Plan

Jonas went over the re-entry plan for when schools are given the okay to allow students into the classroom. Marvin asked about how the school would be cleaned if students were in classrooms Monday thru Thursday and Jonas explained we have obtained UV and electrostatic equipment that would enable the school building to be cleaned and

sanitized every night. He explained we are ready to begin the hybrid program as soon as given the okay by the PED and the governor. He also said we have upped our social work and counseling capacity, we have a social/emotional curriculum, and have increased our homeless student support. Aaron inquired about technology for the teachers. Jonas said they are identifying which teachers will need equipment and will accommodate them as needed.

B. Staffing Update (Special Education, 5th Grade Language Arts, 7/8 Mathematics)

Jonas said all positions are filled for the school year. The 7/8 Math teacher is coming from SAMS Academy and is highly recommended. The Special Education teacher is highly versed in Special Education law.

C. Enrollment Update

Jonas said we are at 183 students; we need another 5-8 students to get where we want to be. He said we have requested last year's 3rd-grade student information to send out mailings to increase our 4th-grade numbers, but the office is currently closed.

D. Parent Survey Results

Jonas went over the highlights of the survey. Parents need Chromebooks and internet access, about a third wanted to go remote, and a third wanted in-class learning. His concern was that many families stated they were not prepared to do remote learning.

E. Dean of Students Update

Lisa shared some of the projects she was working on, including the hybrid schedule, the Attendance for Success Act, staff training focused on COVID policies and procedures, PED approved substitute licenses for Educational Assistants and the Equity Council.

F. IT Report

Jonas went over the report from Tim: They continue to work with Microsoft with the laptops, and the majority of them are ready. They are working on the new firewall replacement, and are working on a program with a proxy server for students working off-campus for security.

VI. New Business Matters

A. The date for the next SPLC Governing Council Meeting – scheduled for Thursday, August 20, 2020, at 5:00 pm.*

Motion by Aaron Redd that we APPROVE the date for the next SPLC Governing Council Meeting meeting on August 20th.

Seconded by DeEtte Peterson

Carried All in Favor

VII. Adjournment*

Motion by Aaron Redd for ADJOURNMENT.

Seconded by Marvin Larsen

Carried All in Favor

Meeting adjourned at 6:31 PM.

Note: * Indicates Action / Approved Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at tmccullough@sslc-nm.com or (505) 296-7677 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.